

Proceedings of the 10th Governing Body Meeting of Government Polytechnic, Jaipur held on 17.02.2026 at 4.00 pm under the Chairmanship of the Additional District Magistrate, Jaipur.

The 10th Governing Body Meeting of Government Polytechnic, Jaipur was conducted on 17.02.2026 at 4.00 pm under the chairmanship of Additional District Magistrate, Jaipur in the office chamber of ADM, Jaipur. The list of members present in the meeting is annexed (Annexure-I).

At the outset, the Principal, Govt. Polytechnic, Jaipur welcomed all the members present in the meeting and requested Chairperson to set the context for the meeting. A presentation was done by the principal on the agenda points with discussion on each. After discussion, the following items are resolved unanimously by the members and concurred by the Chairperson.

Item No.1: Admission Status

The admission status of students for the session 2025-26 was presented before the members for information. The admission was conducted as per the DTE & T, Odisha guidelines through the SAMS portal in online manner in the branches as mentioned in the table below.

Sl. No.	Name of the Course/ Branch	Sanctioned Intake	Students admitted excluding TFW & EWS	Vacancy
1.	Civil Engg.	60	60	NIL
2.	Electrical Engg.	60	60	NIL
3.	Mechanical Engg.	60	60	NIL
4.	Mining Engg.	60	60	NIL
5.	Metallurgy	60	60	NIL
6.	Preission Manufacturing Engg.	60	60	NIL
	Total	360	360	NIL

Item No.2: Approval for engagement of Guest Faculties (GFs)

The shortage of regular teaching staff and its impact on academic activities was placed before the members. To ensure uninterrupted conduct of theory and practical classes, engagement of Guest Faculties and Guest Laboratory Assistants was proposed based on a walk-in interview held on 16.07.2025, pursuant to an advertisement published on 11.07.2025 in *The Sambad*.

The consolidated merit list/ panel list of different branches/ disciplines is as follows:

Sl. No.	Name	Branch/Discipline	Type of Engagement
1	Alok Kumar Malik	Civil	Guest Faculty(GF)
2	Shubhashree P. Das	Civil	Guest Faculty(GF)

3	Frankan Ku. Basa	Civil	Guest Faculty(GF)
4	Jhasravi rani Mishra	Civil	Guest Faculty(GF)
5	Kartikoswar Mohanty	Civil	Guest Faculty(GF)
6	Kumar Satyajit	Civil	Guest Faculty(GF)
7	Bobina Mallick	Civil	Guest Faculty(GF)
8	Ashutosh Balsakh	Civil	Guest Faculty(GF)
9	Umesh Ku. Dalal	Electrical	Guest Faculty(GF)
10	Prasant Ku. Mohapatra	Electrical	Guest Faculty(GF)
11	Bibhuti Bhusan Padhi	Electrical	Guest Faculty(GF)
12	Khelaram Tudu	Electrical	Guest Faculty(GF)
13	Sudarshan Sathy	Electrical	Guest Faculty(GF)
14	Soubhagya Ghadal	Mechanical	Guest Faculty(GF)
15	Sushanta Ku. Mohanta	Mechanical	Guest Faculty(GF)
16	Janmejay Sarangi	Mechanical	Guest Faculty(GF)
17	Ranjan Ku. Pradhan	Mechanical	Guest Faculty(GF)
18	P.E.K. Reddy	Mechanical	Guest Faculty(GF)
19	Manoranjan Mahakud	Mechanical	Guest Faculty(GF)
20	Swapnapriya Barik	Metallurgy	Guest Faculty(GF)
21	Pradyumna Ku. Pasayat	Metallurgy	Guest Faculty(GF)
22	Rudra Prasad Das	Metallurgy	Guest Faculty(GF)
23	Soumyaranjan Samal	Mining	Guest Lab. Asst. (GLA)
24	Ataullah Ansari	Mining	Guest Faculty(GF)
25	Somesh Jena	Geology	Guest Faculty(GF)
26	Satyaprakash Sahoo	Geology	Guest Faculty(GF)
27	Madhusmita Rout	Geology	Guest Faculty(GF)
28	Subhasmita Samanta	Geology	Guest Faculty(GF)
29	Ranjan Ku. Pradhan	PME	Guest Faculty(GF)
30	Prasanna Pattanaik	Physics	Guest Faculty(GF)
31	Subhashree Sahu	Physics	Guest Faculty(GF)

32	Adyasa Behera	Chemistry	Guest Faculty(GF)
33	Mrutunjaya Mallick	Chemistry	Guest Faculty(GF)
34	Jayasminee Behera	Chemistry	Guest Faculty(GF)
35	Umakanta Nanda	Comp. Application	Guest Faculty(GF)
36	Birendra Kumar Pradhan	Comp. Application	Guest Faculty(GF)
37	Pratik Kumar Sahoo	Comp. Science	Guest Lab. Asst. (GLA)
38	Tanushri Nayak	English	Guest Faculty(GF)
39	Laxmidhara Ojha	English	Guest Faculty(GF)
40	Anshuman Mishra	English	Guest Faculty(GF)
41	Nrasingha Narayan Palei	English	Guest Faculty(GF)
42	Padmini Mohanty	English	Guest Faculty(GF)
43	Jayanti Murmu	English	Guest Faculty(GF)

14 Guest Faculties are currently engaged for the ongoing session. Engagement of GFs and GLAs has already been approved by DTE & T, Odisha, vide Letter No. 12315 (35) dated 08.09.2025 for the session 2025-26. The Governing Body approved the engagement and utilization of Guest Faculties as presented.

Item No.3: Approval for engagement of Outsourcing & daily wage personnel

The Governing Body was informed that 12 manpower personnel supplied through M/s Jagannath Placement & Security Services Pvt. Ltd. are presently engaged with prior approval of DTE & T, Odisha. The existing contract expired on 30.11.2025, and extension for one year up to 30.11.2026 was proposed. Further, the engagement of 13 additional personnel on daily wage basis for cleaning, beautification, hostel attendant services etc. was proposed for which the expenditure to be met out of the PL Development Fund.

The Governing Body approved the extension of the existing outsourcing contract for one year, and engagement of additional daily wage personnel with expenditure from the PL Development Fund.

Item No.4: Extension of Approval (EOA) and affiliations for intake of 2026-27

The members were informed that the application for Extension of Approval (EOA) for the academic session 2026-27 has been duly submitted to AICTE, New Delhi through its online portal. Affiliation from SCTE&VT, Odisha will be obtained in due course.

The Governing Body noted the information.

Item No.5: Infrastructure Issues

The status of ongoing and proposed construction works at Government Polytechnic, Jajpur was reviewed by the Governing Body. The Principal placed before the members the details of various administrative approvals obtained from the Directorate for different construction and renovation works. The progress of major construction works was also presented as detailed below:

Sl. No.	Name of works	Progress till date	Pending at
1	A new three-storeyed academic building	Estimate Pending	SE (R&B)
2	Construction of the second floor of the Boys' Hostel	Estimate Pending	SE (R&B)

The Additional District Magistrate, Jajpur expressed concern over the delay in processing the above works and instructed the Principal to submit a consolidated statement indicating the present status of each work, clearly mentioning the administrative approval obtained and the level at which the proposal is pending, in the following format:

Sl. No.	Name of the works	Estimated Cost	Executive Agency	Administrative letter no.	Approval
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Further, the Additional District Magistrate, Jajpur instructed the Junior Engineer (R&B), Jajpur Road to look into the matter and take necessary steps to expedite the work.

Item No.6: NBA accreditation

It was informed that the Self-Assessment Reports (SARs) for Civil Engineering and Electrical Engineering branches have been submitted to the National Board of Accreditation (NBA). The NBA Expert Team is expected to visit the institute during 13th-15th March 2026.

The Chairperson noted the information and advised all concerned to ensure full preparedness.

Item No.7: Training & Placement

The placement statistics of the institute for the last two academic years as detailed in the table below were placed before the Governing Body for information.

Sl. No.	Branch	2024		2025	
		Passed	Placed	Passed	Placed
1	Civil Engineering	39	3	49	16
2	Mechanical Engineering	48	40	60	46
3	Electrical Engineering	42	39	58	56
4	Metallurgy Engineering	31	38	49	42
5	Mining Engineering	64	11	54	02
Total		224	131	270	162

After thorough discussion, the overall placement activities of the institute were reviewed. The Additional District Magistrate, Jajpur expressed concern over the non-participation of several reputed industries located in Jajpur district in conducting on-campus recruitment drives at the institute. It was informed by the principal that companies such as Tata Steel, VISA Steel, Nilachal Ispat Nigam Ltd., Rohit Ferro-Tech Ltd., IMFA, MESCO Steel, etc., have not been conducting campus interviews in recent years.

The Additional District Magistrate, Jajpur accordingly instructed the principal to initiate official correspondence, duly signed through the Collectorate, Jajpur, requesting the above-mentioned companies to conduct on-campus interviews at the institute for the betterment of student placement opportunities.

Item No.8: Approval of Expenditure & Annual budgetary provision for the PL development funds of the Institute under different activities.

- Principal placed the statement of Income and Expenditure of PL Development fund for the financial year 2025-26 (from 01.04.2025 to 31.01.2026), including the opening balance, month-wise income, expenditure, and closing balance, as detailed below was placed before the members. The same was unanimously approved by the GB.

PL Income & Expenditure w.e.f 01.04.2025 to 31.01.2026			
Opening Balance as on 01.04.2025			Opening balance in Rs. 18,52,157.40
Month	Income in Rs.	Expenditure in Rs.	Closing Balance in Rs.
April-2025	0	2,16,413.60	16,35,743.80
May-2025	0	3,22,626.60	13,13,117.20
June-2025	34,000.00	2,78,685.00	10,68,432.20
July-2025	13,44,000.00	8,24,800.00	18,87,632.20
August-2025	1,36,000.00	1,52,292.00	18,71,340.00
September-2025	56,00.00	1,26,781.00	18,00,559.00
October-2025	4000.00	1,62,459.00	16,42,100.00
November-2025	14000.00	55,194.00	16,00,906.00
December-2025	0	95026.00	15,05,880.20
January-2026	6,44,000.00	57054.00	20,92,826.00
Total	21,76,000.00	19,91,331.20	

- The head-wise expenditure incurred from 01.04.2025 to 31.01.2026 under the PL Development Fund, amounting to ₹19,91,331.20 (Rupees Nineteen lakh ninety one thousand three hundred thirty one and twenty paise) only as detailed below was placed before the Governing Body. The same was unanimously approved by the GB.

Expenditure w.e.f 01.04.2025 to 31.01.2026 under different heads

Sl. No.	ITEMS	Expenditure for 2025-26 till 31.03.2026 (in Rs.)
1	Remuneration to the outside labourer engaged for different activities on daily wages basis	8,97,124.00
2	Gardening & Campus beautification	4450.00
3	Conduct of Seminars/Conference for improving the communicative skill, entrepreneurship, study tour and other subject related to skill/subject expert for conducting walk-in-interviews	14,000.00
4	Procurement, installation and maintenance of tools & equipment and machines	2,26,196.00
5	NBA Work	4,58,034.20

		66,000.00
6	AICTE Affiliation	2,59,791.00
7	Purchase of Books for library	19,591.00
8	Advertisement	25,311.00
9	Maintenance of Internet	16,634.00
10	Fire safety	4,200.00
11	Others	
TOTAL		19,91,331.20

(Rupees Nineteen lakh ninety one thousand three hundred thirty one and twenty paise) only

- Proposals for expenditure from the PL Development Fund were placed before the members, including maintenance of fire hydrant system for Fire Safety Certificate, revision of institute bus fee from ₹2,500/ to ₹2,750/- w.e.f. 01.01.2026 and installation of RO-UV water purifiers due to microbiologically unsafe drinking water which were approved by the GB members and Chairperson.
- Further, Principal proposed a tentative budget of ₹4,30,000/- under the following heads up to 31.03.2026 which was approved by the members & Chairperson

Sl. No.	ITEMS	Proposed for 2025-26 till 31.03.2026 in Rs.
1	Remuneration to the outside labourer engaged for different activities on daily wages basis	1,30,000.00
2	Purchase and installation RO-UV water purifiers	3,00,000.00
	Total	4,30,000.00

(Rupees Four lakh thirty thousand only)

- Further, Principal proposed a tentative budget of ₹29,60,000/- under various major heads as per the requirement of the Institute for 2026-27 from the PL development fund as given in the following table which was approved by the members & Chairperson.

Sl. No.	ITEMS	Proposed for 2026-27(in Rs.)
1	Remuneration to the outside labourer engaged for different activities on daily wages basis	14,00,000.00
2	Gardening & Campus beautification	20,000.00
3	First aids and common medicines & Medical urgencies	20,000.00
4	Conduct of Seminars/Conference for improving the communicative skill, entrepreneurship, study tour and other subject related to skill/subject expert for conducting walk-in-interviews	50,000.00
5	Expenditure in connection with preparation of model/projects for technical exhibition	50,000.00
6	Procurement, installation and maintenance of tools & equipment and machines	5,00,000.00
7	AICTE Affiliation	50,000.00
8	Purchase of Books & journals for library	3,00,000.00
9	Campus Interview & Training	20,000.00
10	Vehicle, Transport & DG Sets	1,00,000.00
11	Fire safety & Maintenance of fire hydrant system	2,50,000.00
12	Misc. Expenditure	2,00,000.00
TOTAL		29,60,000.00

(Rupees Twenty-nine lakh sixty thousand) only

- The Additional District Magistrate enquired about the status of library books procurement. He directed the Principal to purchase textbooks from the Pustaka Mela, Jajpur, and further instructed that the requisite list of books be submitted to the District Administration prior to the conduct of the Pustaka Mela.

Item No.9: Industry Sponsored Lab

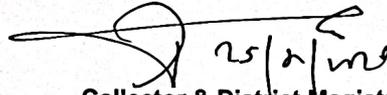
The proposal to establish Centres of Excellence (CoE) in Electric Vehicle Technology and Solar & Renewable Energy was placed for information.

The Governing Body noted the proposal.

Item No. 10: Major Problem

The issue relating to conversion of forest land of Government Polytechnic, Jajpur to Home Estate and transfer of Record of Rights (RoR) in favour of the Skill Development & Technical Education Department, Odisha was discussed. Accordingly, the Additional District Magistrate, Jajpur directed the Principal to initiate official correspondence, duly routed and signed through the Collector & District Magistrate, Jajpur, requesting the Tahasildar, Vyasaganar, Jajpur to take necessary steps for early action in the matter.

The meeting ended with a vote of thanks to the Chair and members.



Collector & District Magistrate, Jajpur

&

Chairman, Governing Body