

GOVERNMENT POLYTECHNIC JAIPUR
DEPARTMENT OF MATHS AND SCIENCE
LESSON PLAN

Discipline: Mechanical	Semester: 1st & 2nd ✓	Name of the Teaching faculty: _____, Rajalaxmi Jena
Subject: Communicative English (Lab)	No of Days/Week class allotted: 4	Semester from Date: 25.10.22 To Date: 31.01.23 No of weeks: 15
Week	Class Day	Topics
1st	1st	Introduction
	2nd	Listening Sills
	3rd	Listening Sills
	4th	Listening Sills
2nd	1st	Listening Sills
	2nd	Listening Sills
	3rd	Listening Sills
	4th	Listening Sills
3rd	1st	Listening Sills
	2nd	Listening Sills
	3rd	Speaking Skills
	4th	Reading aloud Dialogues
4th	1st	Text Reading
	2nd	Poem Recitation
	3rd	Intonation
	4th	Self- Introduction
5th	1st	-do-
	2nd	-do-
	3rd	-do-
	4th	-do-
6th	1st	Role-play in any two situations
	2nd	-do-
	3rd	-do-
	4th	-do-
7th	1st	Telephonic Conversation
	2nd	-do-
	3rd	-do-
	4th	-do-
8th	1st	Personality Development
	2nd	Initiation
	3rd	-do-
	4th	-do-
9th	1st	Physical Appearance
	2nd	-do-
	3rd	-do-

	4th	Audience Purpose
10th	1st	-do-
	2nd	-do-
	3rd	Interpersonal Skills
	4th	Appropriate use of non-verbal skills in face to face communication
11th	1st	-do-
	2nd	-do-
	3rd	-do-
	4th	Group Interviews
12th	1st	-do-
	2nd	-do-
	3rd	-do-
	4th	-do-
13th	1st	Presenting in GD ,Seminar and Conferences
	2nd	Leadership Quality
	3rd	Time Management
	4th	Discussion on G.D
14th	1st	G.D
	2nd	G.D
	3rd	G.D
	4th	G.D
15th	1st	Seminar
	2nd	Seminar
	3rd	Seminar
	4th	Seminar

* Extra one week is required to complete syllabus.

Rajalaxmi Jena
11.10.2022