

GOVERNMENT POLYTECHNIC JAJPUR

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DEPARTMENT OF MINING ENGINEERING

LESSON PLAN

Discipline: MINING	Semester: 6TH	Name of the Teaching faculty: MALAYA RANJAN JENA
Subject: LIFE SKILL (Pr-4)	Week class allotted: 2	Semester from Date: 10/03/22 To Date: 10/06/22 No of weeks: 15
Week	DATE	Topics
1st	15.3.22	Society, Social Structure, Develop Sympathy and Empathy
	15.3.22	Swot Analysis- Concept, How to make use of SWOT
2nd	22.3.22	Inter personal Relation: Sources of conflict, Resolution of conflict, Ways to enhance interpersonal relation
	22.3.22	Problem solving: Identify and clarify the problem.
3rd	29.3.22	Problem solving: Information gathering related to problem.
	29.3.22	Problem solving: Evaluate the evidence.
4th	5.4.22	Problem solving: Consider alternative solutions and their implications.
	5.4.22	Choose and implement the best alternative, Review
5th	12.4.22	Problem solving techniques: (1) Trial and error (2) Brain storming (3) Lateral (Out of box) thinking
	12.4.22	Given Assignment 1 (SWOT Analysis) and Exercise -1
6th	19.4.22	Body language, Dress like the audience Posture, Gestures, Eye contact and facial expression.
	19.4.22	Given Assignment 2 (write down the steps you follow the any problem) and Exercise -2
	26.4.22	STAGE FRIGHT

7th		
	26.4.22	Given Assignment 3 (working in a team where team work shall be exhibited) and Exercise -3
8th	10.5.22	Voice and language - Volume, Pitch, Inflection, Speed, Pause, Pronunciation, Articulation, language, Practice of speech.
	10.5.22	Use of AV aids such as Laptop with LCD projector, white board etc.
9th	17.5.22	Given Assignment 4 (VIVA VOCE)
	17.5.22	Introduction to group discussion, Way to carry out group discussion, Parameters- Contact, body language, analytical and logical thinking, decision making.
10th	24.5.22	Interview Technique: Dress, Posture, Gestures, facial expression, Approach Tips for handling common questions.
	24.5.22	Understand and work within the dynamics of a groups.
11th	31.5.22	Tips to work effectively in teams, Establish good rapport, Interest with others and work effectively with them to meet common objectives.
	31.5.22	Tips to provide and accept feedback in a constructive and considerate way,
12th	7.6.22	Leadership in teams, Handling frustrations in group.
	7.6.22	TASK MANAGEMENT(Introduction , Task identification)
13th	21.6.22	TASK PLANNING (Task planning, organizing and execution, Closing the task)
	21.6.22	Given Assignment 5 (DISCUSS IN A TOPIC) GLOBAL WARMING
14th	28.6.22	RECORD EVALUATION/ VIVA VOCE

28.6.22

REVISION

15th

SESSIONAL

RECORD EVALUATION/
SESSIONAL/VIVA VOCE

Malaya Raniar Lera

Signature of Faculty