## GOVERNMENT POLYTECHNIC JAJPUR DEPARTMENT OF MATHS AND SCIENCE

Discipline: Mechanical	Semester: 1st &2nd	Name of the Teaching faculty: Rosalina Nath , Rajalaxmi Jena
Subject: Communicative English (Lab)	No of Days/Week class alloted: 4	Semester from Date: 14.03-22 To Date: No of weeks: 15
Week	Class Day	Topics
	1st	Introduction
1st	2nd	Listening Sills
	3rd	Listening Sills
	4th	Listening Sills
	1st	Listening Sills
2nd	2nd	Listening Sills
	3rd	Listening Sills
	4th	Listening Sills
	1st	Listening Sills
3rd	2nd	Listening Sills
	3rd	Speaking Skills
	4th	Reading aloud Dialogues
	1st	Text Reading
4th	2nd	Poem Recitation
	3rd	Intonation
	4th	Self- Introduction
	1st	-do-
5th	2nd	-do-
Jui	3rd	-do-
	4th	-do-
	1st	Role-play in any two situations
6th	2nd	-do-
Un	3rd	-do-
	4th	-do-
	1st	Telephonic Conversation
7th	2nd	-do-
	3rd	-do-
	4th	-do-
	1st	Personality Development
8th	2nd	Initiation
8(n	3rd	-do-
	4th	-do-
9th	1st	Physical Appearance
	2nd	-do-
	3rd	-do-

	4th	Audience Purpose
10th	1st	-do-
	2nd	-do-
	3rd	Interpersonal Skills
	4th	Interpersonal Skills Appropriate use off non-verbal skills in face to face communication
	1st	-do-
	2nd	-do-
11th	3rd	-do-
	4th	Group Interviews
	1st	-do-
	2nd	-do-
12th	3rd	-do-
	4th	-do-
	1st	Presenting in GD, Seminar and Conferences
	2nd	Leadership Quality
13th	3rd	Time Management
	4th	Discussion on G.D
	1st	G.D
	2nd	G.D
14th	3rd	G.D
	4th	G.D
	1st	Seminar
	2nd	Seminar
15th	3rd	Seminar
	4th	Seminar

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