

GOVERNMENT POLYTECHNIC JAJPUR

A/ P: Ragadi, Block: Korei, Dist.: Jajpur, Odisha- 755019

Website: <https://www.gpjajpur.org> E-mail: principalgpjajpur@yahoo.co.in Contact: 9437155107

DEPARTMENT OF ELECTRICAL ENGINEERING

LESSON PLAN

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| Discipline: Electrical Engg. | Semester: 6th | Name of the Teaching faculty:- NRUSINGH CHARAN BEHERA | | |
| Subject: Life Skill (Pr 3) | No of Days/Week class alloted: 1 | Semester from Date: 10/3/22 | To Date: 30/06/22 | No of weeks: 16 |
| Week | Class Day | Topics | | |
| 1st | 1st(2p, Gr1 and Gr 2) | i) Course Outcomes, Lesson plan ii) introduction to life skill, contents, tasks iii) Society, Social Structure, Develop Sympathy and Empathy | | |
| 2nd | 1st(2p, Gr1 and Gr 2) | i) Swot Analysis – Concept, How to make use of SWOT ii) Inter personal Relation: Sources of conflict, Resolution of conflict , iii) Ways to enhance interpersonal relation | | |
| 3rd | 1st(2p, Gr1 and Gr 2) | Exercise 1: prepare a SWOT matrix for yourself i) Swot Analysis of individual student ii) Assessment | | |
| 4th | 1st(2p, Gr1 and Gr 2) | PROBLEM SOLVING i) Steps of Problem solving: Identify and clarify the problem, Information gathering related to problem, Evaluate the evidence, Consider alternative solutions and their implications | | |
| 5th | 1st(2p, Gr1 and Gr 2) | i) Problem solving techniques 1) Trial and error, 2) Brain storming, 3) Lateral (Out of Box) thinking ii) Real world problem examples | | |
| 6th | 1st(2p, Gr1 and Gr 2) | Exercise 2: Solve the True life problem assigned by the Teacher. i) students have to write the steps they followed to solve the above problem. ii) Assessment | | |
| 7th | 1st(2p, Gr1 and Gr 2) | WORKING IN TEAM i) Understand and work within the dynamics of a groups. ii) Tips to work effectively in teams, | | |
| 8th | 1st(2p, Gr1 and Gr 2) | i) Tips to provide and accept feedback in a constructive and considerate way ii) Leadership in teams iii) Handling frustrations in group. | | |
| 9th | 1st(2p, Gr1 and Gr 2) | Exercise 3: Working in a Team i) Group of 5-10 students will do a work for social cause like tree plantation, blood donation, environment protection, camps on awareness like importance of cleanliness in slum area, social activities like giving cloths to poor etc. | | |
| 10th | 1st(2p, Gr1 and Gr 2) | PRESENTATION SKILL i) Body language , Dress like the audience ii) Posture, Gestures, Eye contact and facial expression. iii) Voice and language – Volume, Pitch, Inflection, Speed, Pause iv) use of audio visual aids | | |
| | | GROUP DISCUSSION AND INTERVIEW TECHNIQUES | | |

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| 11th | 1st(2p, Gr1 and Gr 2) | Contact, body language, analytical and logical thinking, decision making ii) Mock GD |
| 12th | 1st(2p, Gr1 and Gr 2) | handling common questions ii) Mock interviews |
| 13th | 1st(2p, Gr1 and Gr 2) | Exercise 4: Mock Interview i) Mock interview ii) Assessment |
| 14th | 1st(2p, Gr1 and Gr 2) | TASK MANAGEMENT i) Introduction, Task identification, Task planning ii) organizing and execution iii) Closing the task |
| 15th | 1st(2p, Gr1 and Gr 2) | Exercise 5: Discuss a topic in a group and prepare minutes of discussion. i) Group discussion on a given topic ii) Assessment |



Sign of faculty

(NRUSINGH CHARAN BEHERA)