

GOVERNMENT POLYTECHNIC JAJPUR

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DEPARTMENT OF MINING ENGINEERING

LESSON PLAN

Discipline: MINING	Semester: 6TH	Name of the Teaching faculty: MALAYA RANJAN JENA
Subject: LIFE SKILL (Pr-4)	Week class allotted: 2	Semester from Date: 14/02/23 To Date: 23/05/23 No of weeks: 15
Week	DATE	Topics
1st		Society, Social Structure, Develop Sympathy and Empathy
		Swot Analysis- Concept, How to make use of SWOT
2nd		Inter personal Relation: Sources of conflict, Resolution of conflict, Ways to enhance interpersonal relation
		Problem solving: Identify and clarify the problem.
3rd		Problem solving: Information gathering related to problem.
		Problem solving: Evaluate the evidence.
4th		Problem solving: Consider alternative solutions and their implications.
		Choose and implement the best alternative, Review
5th		Problem solving techniques: (1) Trial and error (2) Brain storming (3) Lateral (Out of box) thinking
		Given Assignment 1 (SWOT Analysis) and Exercise -1
6th		Body language, Dress like the audience Posture, Gestures, Eye contact and facial expression.
		Given Assignment 2 (write down the steps you follow the any problem) and Exercise -2
7th		STAGE FRIGHT
		Given Assignment 3 (working in a team where team work shall be

		Given Assignment 3 (Working in a team where team work shall be exhibited) and Exercise -3
8th		Voice and language - Volume, Pitch, Inflection, Speed, Pause, Pronunciation, Articulation, language, Practice of speech.
		Use of AV aids such as Laptop with LCD projector, white board etc.
9th		Given Assignment 4 (VIVA VOCE)
		Introduction to group discussion, Way to carry out group discussion, Parameters- Contact, body language, analytical and logical thinking, decision making.
10th		Interview Technique: Dress, Posture, Gestures, facial expression, Approach Tips for handling common questions.
		Understand and work within the dynamics of a groups.
11th		Tips to work effectively in teams, Establish good rapport, Interest with others and work effectively with them to meet common objectives.
		Tips to provide and accept feedback in a constructive and considerate way,
12th		Leadership in teams, Handling frustrations in group.
		TASK MANAGEMENT(Introduction , Task identification)
13th		TASK PLANNING (Task planning, organizing and execution, Closing the task)
		Given Assignment 5 (DISCUSS IN A TOPIC) GLOBAL WARMING
14th		RECORD EVALUATION/ VIVA VOCE
		REVISION
		SESSIONAL

15th

RECORD EVALUATION/
SESSIONAL/VIVA VOCE

Malay Karim Idris

Signature of Faculty